

## SAND HILL RIVER WATERSHED DISTRICT

March 4, 2008 Meeting Minutes

- 1. Attendance:** Vice - Chairman Roger Hanson called the March 4, 2008 meeting to order at 8:00 a.m. at the District Office. Other managers present were Bill Brekke, Stuart Christian and Gordon Sonsteli. Others in attendance were Daniel Wilkens-Administrator, April Swenby – Administrative Assistant, and Lawrence Woodbury-Houston Engineering.
- 2. Approval of the Agenda:** Hanson asked to add a discussion on the back slope of project # 20. A **Motion** was made by Manager Brekke to approve the agenda with the addition, **Seconded** by Manager Christian, **Carried**.
- 3. Minutes:** A **Motion** was made by Manager Christian to approve the minutes of the SHRWD regular board meeting conducted on February 5, 2007, **Seconded** by Manager Brekke, **Carried**. The managers did not receive their minutes via e-mail. Swenby will contact the web administrator to determine the cause.
- 4. Treasurer's Report:** A **Motion** was made by Manager Brekke to approve the treasurer's report for February, **Seconded** by Manager Sonsteli, **Carried**.

A **Motion** was made by Manager Brekke to approve and pay bills **Seconded** by Manager Christian, **Carried**. For further reference, copies of the bills approved are attached hereto in the Treasurer's Report.

### 5. Engineer's Report

**Fish Passage:** Woodbury suggested inviting Luther Aadlund to the April meeting to review the plans for the next step in the fish passage project.

**Overall Plan Update:** Meetings with the local SWCD's were held this week and a substantial amount of input was received. The model is complete. Wilkens will coordinate with Woodbury regarding the proposed projects with the project team. Wilkens will contact Henry VanOffelen and inquire about his NRE report. Aanenson is planning on meeting with the board in April or May.

Manager Sonsteli reported that the meeting with East Polk SWCD was highly effective and productive. The discussions focused on runoff from soybean fields and small retention dams with tile to slow water down and prevent gully washing.

### 6. Dan's Monthly Report:

**Project Team:** A project team meeting is not scheduled. Wilkens and Woodbury decided that the project team should meet in May to discuss the development of the Overall Plan and proceed forward with priority projects.

**RRWMB:** The RRWMB met at the Kelley Inn in St. Paul. Meeting highlights from the previous meeting were given to the managers.

**Union Lake Erosion Control Project:** Wilkens has sent the two easements to Don Kuntz and Bruce Solberg to look over and if appropriate sign and notarize. He has been unable to contact Mark Krebsbach, but will continue to try. Wilkens will contact Brent Bakke, if needed, who rents land from Krebsbach in hopes for a contact number for Krebsbach. Kuntz would like to mow near the shoreline and east of the road and was not in favor of the way the easement read. He had several questions that may require more information. The district will

advertise in the Fertile Journal, 13 Towns Fosston, Crookston Times, and the Erskine Echo for bids in April so we can open bids at our May meeting if everything falls into place.

**Union Lake Improvement District:** A letter from the DNR revoking the pumping permit was given to the managers for their review.

**Project # 20/Polk County # 46:** Wilkens sent a request to the county for reimbursement from State Aid Bridge funds on the three bridges. Have not received the monies yet.

**Project # 17/20:** A meeting was held on February 12 to look into the separation/consolidation statute with our attorney and Polk County's attorney and the redetermination of benefits on ditch 93, 90, 73, 53, and 46. A letter from Kurt Deter was given to the managers.

**Audit:** A quote from Brady Martz was given to the managers for their review. Martz offered a 3 year contract for \$5,300 - \$5,000 per year. A **Motion** was made by Manager Brekke to hire Brady and Martz to be the accountant for the Sand Hill River Watershed District, **Seconded** by Manager Sonsteli, **Carried**.

**PC # 41:** Wilkens has been working with landowners to help them find solutions to the many water problems along this stretch of road.

**MAWD:** Hanson and Wilkens will attend the legislative breakfast in March.

**March Conference:** Hanson, Wilkens and possibly Christian will attend the March conference.

**Advisory Committee Appointments:** Advisory committee members were appointed. Duane Engelstad was replaced with Rodney Spokely. Rich Johnson was replaced with Scott Balstad. Brekke and Hanson expressed interest in running for another term if appointed. A **Motion** was made by Manager Christian to accept the advisory committee member changes, **Seconded** by Manager Brekke, **Carried**.

**Legal Work on Ditch Systems:** Wilkens will try to schedule Dave Hauff at our April or May meeting to discuss remaining legal issues with ditch systems.

7. **Permits:** A **Motion** was made by Manager Brekke approving the following permits with changes due to landowner concerns placed on permit 2008-02, **Seconded** by Manager Christian, **Carried**.  
 2008-01 Polk County, Replace existing bridge with 3 lines of 10x10 in section 18/19 Garden Township  
 2008-02 Polk County, Reconstruct Highway # 41 from Hwy # 102 to PC # 12.  
 2008-03 Dean Johnson, Replace crossing with culvert. Section 1 of Liberty Township

#### 8. Other Business:

**Project #20 back slopes:** The managers discussed the best way to fill several areas of the back slope that were dug to deep and now retain water. It was agreed to pay the individual landowners to fix these areas of the back slope (avoiding the ROW). A **Motion** was made by Manager Christian to compensate the landowners for dirt work to fill the low spots in the temporary easement area where problems were noted, **Seconded** by Manager Brekke, **Carried**.

9. **Adjournment:** The next regular meeting of the SHRWD will be at 8 a.m. on Tuesday, April 1, 2008. As there

was no further business to come before the board, a **Motion** was made by Manager Brekke to adjourn the meeting at 9:27 a.m., **Seconded** by Manager Christian, **Carried**.

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Gordon Sonsteli., Secretary

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April Swenby, Administrative Assistant